

# OUR CORE VALUES



TEAMWORK



INNOVATIVE



RESPONSIBILITY



CUSTOMERS



INTEGRITY

## Builder/Handyman

**Department:** Gas Installation Department

**Reporting to:** Gas Installation Managers

**Hours:** 8am to 6pm

**Location:** South/Southeast London, surrounding areas down to the south coast

### Description

You will be expected to work alongside a close-knit team of Installation Engineers, Sub-contractors, Electricians, Surveyors, Supervisors, Office staff and Managers. This is to deliver General Building Works and associated making good to the property portfolio of organisation's that have appointed Smith and Byford to deliver repairs and maintenance services on their behalf.

### Main pre-requisites

- Previous experience of working in a repairs and maintenance service, preferably relating to domestic property & social housing
- Technical knowledge of maintenance and repair work
- Knowledge and understanding of safe, modern working practices
- Experience of operating as part a multi-skilled team of operatives/subcontractors
- Must be prepared to work at heights using ladders, scaffolding and work in confined spaces and in a variety of work conditions as required

- Demonstrates a knowledge of H&S legislation as it relates to the repairs and maintenance service
- Must be able to demonstrate a commitment to customer care and have a proven track record of delivering excellent front-line service
- Must be able to demonstrate commitment to teamwork and willingness to work flexibly to meet the competing demands of the role

### **Primary responsibilities**

To carry out all aspects of General Building work including but not limited to the following:

- Working at heights using scaffold & ladders
- Completing roof work for vertical flues & weather proofing tiles
- Installing & fabricating wooden boxing (Beneath boilers & around flues)
- Plastering small areas on walls & ceilings
- Making good brickwork & matching with mortar
- Installation of ceramic tiles to boxing etc
- Develop effective working relationships with colleagues, partners, and key stakeholders to support the delivery of a customer focused service
- Carry out all duties in accordance with safety regulations and Health and Safety procedures whilst working on site
- To be aware of legislation, codes of practice and good working practices relevant to all work activities
- Ensure you operate in compliance with all Risk Assessments, to ensure the health and safety of employees and customers
- Drive and be responsible for a company vehicle in accordance with company procedures
- Complete all necessary associated work documentation & update all electronic forms to keep all job information up to date ready for invoicing
- Competence in IT system- such as handheld tablet/communicator
- Organise own workload to ensure effective use of time and to comply with job targets
- Maintain, materials and equipment guarding against loss or theft, take responsibility for replacing van stock and keep all plant & tools in good working order to complete works
- To demonstrate personal and professional behaviours that meet with our core values
- Hold a full UK manual driving licence

## Benefits of working for us

- Established in 1966 we now employ over 400 members of staff, yet remain a **family run business, with strong family values**
- Envious reputation for **high staff retention** rates
- Role specific training and development
- **Equal opportunities employer**, with a culture to promote from within
- **Mental Health** awareness and resources
- We provide **fruit each day** and promote **cycle schemes** to encourage healthier lifestyles
- Yearly **annual leave increase** after 5 years of service
- Open door policy
- **London Living Wage** employer
- Members of **the 5% club**



### Interested in applying?

Please send a copy of your CV to [customer care@smithandbyford.com](mailto:customer care@smithandbyford.com)