

## Energy Management Policy

Owned by	Will Smith, Managing Director
Reviewed	August 2023
Version	8
Next Review Date	August 2024

Smith & Byford strives to use energy in the most efficient, cost-effective, and environmentally responsible manner possible. We are committed to continually improving our performance and reducing energy costs. We will strive to improve energy management within our operations and work towards energy-efficient best practices where cost-effective. Reducing our energy within our business gives us a competitive advantage over others in our industry.

The Directors ('Top Management') will lead the energy programme by example and ensure that employees and other personnel connected with the Company undertake the following actions to achieve these goals:

- Implement a Continual Energy Improvement program
- Use our Continual Energy Improvement program to support our overall business goals, including improving production, quality, environmental stewardship, and safety practices
- Support and provide support to ensure all necessary resources are available to deliver our Policy
- Ensure that energy efficiency considerations are included in all aspects of our business planning and operation, consistent with sound business management practices and our responsibilities as a corporate citizen
- Ensure that employees are aware of and accountable for actions influencing energy management
- Purchase energy at the most effective cost and reduce energy usage where possible, consistent with our business goals
- The board commit to comply with applicable legal requirements and other requirements
- Establish and use energy efficiency objectives and targets to drive performance improvements
- Implement monitoring and reporting procedures to communicate our performance internally and to appropriate external parties
- Strive to continuously improve our energy efficiency performance, improve productivity, and reduce our environmental impacts through regular review of our activities
- Conduct technical and energy practice assessments to establish goals and track our progress
- The board fully support the design and procurement of relevant energy efficient products to ensure improvement of our energy performance.

## Objective setting

Smith and Byford Limited, St George House, Station Approach, Cheam, Surrey, SM2 7AT  
Reg. No. 1074356 England, Registered Office St George House, Station Approach, Cheam, Surrey, SM2 7AT  
Directors: W.Smith, D.Ovington, A.Wilson, P.McLachlan, B.Grove, B.Smith, H.Smith, M.Herridge



Upon review, we have recently changed our baseline year from 2018 to 2022 due to it being 5yrs since our original baseline and passing £35m turnover – 2022 is also a more accurate representation of our current business model with more contracts won. We will use this to set future targets and goal working from our estimated energy usage against our actual energy usage to identify where changes and savings can be made. In our Business & Energy Management System (BEMS) manual we have defined our significant energy usage and actions plans for reductions.

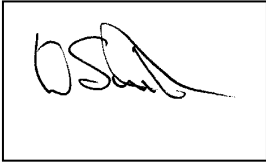
We review our Energy KPI's during quarterly management meetings and implement changes where required to support the delivery of our BEMS.

We will realize our Continual Energy Improvement program goals and objectives by ensuring that all members of the organization support and participate in the implementation of this policy.

Smith & Byford have communicated this Policy (ways of communication are detailed in our BEMS) and subsequent procedures to all company personnel, who will assist to ensure that our legal and moral obligations are met. This Policy will be reviewed on an annual basis and updated where necessary by the Board of Directors and is subject to an internal audit.

This Policy will be made available on our website and upon request.

Signed by Will Smith, Managing Director



Date: 14<sup>th</sup> August 2023